



## Responsibility For Payment Form

1. Once a tenant/leaseholder's account reaches the delinquent status, the owner will be held responsible for **existing** and **future charges** to the account.
2. Under this agreement, arrangements to render a bill directly to the tenant, at the Utilities' option, may be **voided** should the account become **delinquent**. The property owner will be notified of the tenant/leaseholder's delinquency and a duplicate statement will be sent to the tenant/leaseholder and the property owner.
3. The Utility only looks to the property owner for payment in full for the account. All charges relating to this property **must be paid in full** before establishing an account for a tenant/leaseholder. This will also apply to each subsequent tenant/leaseholder account.

**See next page for additional information.**

I request the utility bills for water and/or sewer service from the Utility to be rendered directly to the tenant/leaseholder.

(Please print the information listed below)

Property Street Address: \_\_\_\_\_

Owner or \*Authorized Agent's Name (Please Print) \_\_\_\_\_

Home Telephone Number \_\_\_\_\_

Mailing Address \_\_\_\_\_

Business Telephone Number \_\_\_\_\_

City/State \_\_\_\_\_ Zip Code \_\_\_\_\_

Fax Number \_\_\_\_\_

I have read the terms of this agreement and understand my obligations to the Utility.

Owner or \*Authorized Agent's Signature \_\_\_\_\_

Date \_\_\_\_\_

Printed Name as Signed Above \_\_\_\_\_

\*CUC/GHU must have a signed Authorized Agent form on file from the owner of the above property before an agent can authorize service directly to a tenant.

(Office Use Only)

Date received: \_\_\_\_\_

Account No.: \_\_\_\_\_

Processor's Initials: \_\_\_\_\_

Please return to: Utility Services of Alaska, Inc.  
P.O. Box 80370  
Fairbanks, AK 99708-0370

Phone: (907) 479-3118  
Fax: (907) 474-0619

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## **Additional Information Concerning Responsibility For Payment**

Before rendering your utility bill to your tenant, College Utilities Corporation and Golden Heart Utilities, Inc. (CUC/GHU) tariffs states:

"In the case of a landlord-tenant relationship, the landlord shall be held liable for all billings. The billing shall not be rendered directly from the Utility to the tenant without written authorization from the property owner, except for the following entities, the University of Alaska, Fairbanks North Star Borough, City of Fairbanks, Alaska Railroad Corporation, and the Fairbanks International Airport. The property owner remains responsible for the account when the bills are sent to the tenant. If a tenant is delinquent in paying for Utility service, the Utility, at its option, may void the arrangement of rendering the bill to the tenant."

### **CHANGEOVER BETWEEN TENANTS**

A meter reading and the date of the meter read needs to be provided to the Utility to establish the initial effective date. The property owner or the tenant/leaseholder can read the meter, or an appointment can be scheduled for the utility to read the meter at no cost to you.

### **COLLECTION PROCEEDINGS WILL COMMENCE**

If the tenant/leaseholder fails to make payment on your account and the account is delinquent, at the Utilities' option, utility bills will revert to your name and address for full payment. As a convenience to the property owner, the Utility will issue two duplicated statements, one to the tenant/leaseholder and a second copy to the property owner. However, the Utility only looks to the property owner for payment.

Normally, a second Delinquency Notice is issued requesting payment in full within 10 days. After the 10 days have elapsed and payment still has not been received, the Utility will make reasonable attempts to contact the property owner by telephone or visit the service address.

### **PHYSICAL DISCONNECTION COSTS**

If a disconnect notice is delivered to the service location, a fee is charged to your account for delivery of the notice in accordance with the Utilities' tariffs.

Physical disconnection/reconnection costs can range from \$2,500-\$5,000 or more.

In the event the property is disconnected, service will not be restored until the account is paid in full, to include the outstanding account balance, disconnect charges, deposits equivalent to 60 days billing, and estimated reconnect fees.